

JO ANN WARREN STUDIO RULES

1. Classes are taken at your own risk. The owners, teachers, assistants and staff are not responsible for any injuries suffered by any student before, during or after class; or by anyone waiting for a student.
2. We are not responsible for lost articles. Please leave all valuables at home and label everything.



3. If a student damages Studio property, parents will be assessed for repairs.
4. No smoking in the Studio at any time.
5. Emergency cancellations will be sent via email, the office voice-mail and the school facebook page.
6. No gum chewing in class.
7. Long hair must be worn up and off the face at all times. No beaded hair. No jewelry, and appropriate dancewear and shoes are required.
8. Unauthorized use of class materials, routines and/or choreography is strictly prohibited.
9. Students participating in competitions, shows and other Studio related activities do so at their own risk.
10. Please contact the Studio if you must miss class.
11. Any student of Jo Ann Warren Studio gives their permission for any photography or video that is taken of them to be used in pro-motion, including the rights of newspapers, brochures, cable, TV advertising, FACEBOOK or www.joannwarrenstudio.com.
12. Disrespect toward teachers, class assistants and fellow students will not be tolerated.



**ONLINE REGISTRATION
NOW AVAILABLE!**

997 Millbury Street, Worcester
116B Church Street, Whitinsville
508-752-9775

E-mail; joannwarrenstudio@yahoo.com
www.JoAnnWarrenStudio.com



**2017/2018
WELCOME HANDBOOK**

www.joannwarrenstudio.com



Dear Friend,

I would like to be the first to welcome you to JAWS where we boast world class training in central Massachusetts and for those of you who are returning to JAWS, welcome back!

JAWS is now ready to begin a year filled with learning and enrichment. I invite you to share with us the excitement of the performing arts and all JAWS has to offer. Classes begin on Monday, September 18th. Please take some time to become familiar with the studio's policies, payment plan and rules. I encourage you to take a look at our website, www.joannwarrenstudio.com. The JAWS website is continually being updated with new photos and details of past and upcoming events.

Thank you for placing trust in JAWS. If you have any ques-tions, comments or require additional information, please feel free to contact us.

I look forward to having you as part of the JAWS family.

Sincerely,
Jo Ann Warren

ANNUAL REGISTRATION FEE
\$25.00/student (non-refundable or transferable)

TUITION PAYMENT PLANS

- Yearly tuition broken into 9 payments, September 2017-May 2018
- The entire tuition for the season per student is expected to be paid for by the contract signee.
- Costume payments and costumes ARE NOT accepted in lieu of tuition payments.
- Any student withdrawing from the studio must give the office 30 days notice in writing and will be charged for those 30 days. Until letter is received, student is considered enrolled & tuition must be paid.

Jo Ann Warren Studio reserves the right to prohibit the student from taking class in the event of an unpaid tuition balance.
Unpaid bills run the risk of being sent to a collection agency.

hours/ week	Yearly	Monthly
0.5	302.04	33.56
1	603.72	67.08
1.5	905.76	100.64
2	1147.32	127.48
2.5	1434.24	159.36
3	1630.44	181.16
3.5	1796.4	199.6
4	2053.08	223.12
4.5	2173.68	241.52
5	2415.24	268.36

All accounts are required to have a credit or debit card on file. As always, we accept tenders of cash or check. Those who wish to use auto-pay, accounts will be charged using the card of file (COF) the 1st day of each month, respectively.

Those who wish to pay using an alternate tender, must do so by the 1st of each month. If payment is not received by the due date, the COF will be automatically charged on the 10th of each month. If a COF expires or becomes invalid, the system will notify the family via email. The family will then have 10 days to update the payment information (in-studio or from their personal account). Failure to up-date payment will result in a \$35 late fee. Returned checks are also subject to a \$35 late fee

All accounts must be paid in full in order to participate in dress rehearsal & Recital.

- Tuition and costume payments are non-refundable
- Costume orders will not be placed until payment is received
- A late costume order does not guarantee delivery for recital.
- All shoes & undergarments must be ordered through costumemanager.com A Class link will sent to each family

Costume Breakdown

\$75/costume includes tights and accessories

Princess	2-3 yrs.	45 minutes	1 costume	1 dance
Preschool I/II	4-5 yrs.	1 hour	1 costume	2 dances
Kinderdance	5-6 yrs.	1 hour	1 costume	2 dances
Primary I/II/III	6-11 yrs.	1.5 hours	1 costume	2 dances
Essential Jazz	9-16 yrs.	1 hour	1 costume	1 dance
Essential Tap	9-16 yrs.	1 hour	1 costume	1 dance
Essential Contemporary	9-16 yrs.	1 hour	1 costume	1 dance
Essential Hip Hop	9-16 yrs.	1 hour	1 costume	1 dance
Essential Tum-bling	9-16 yrs.	1 hour	1 costume	1 dance
Essential Ballet	9-16 yrs.	1.5 hours	1 costume	1 dance
Essential Combo: Tap/Theatre	9-16 yrs.	1 hour	1 costume	2 dances
Essential Combo: Hip Hop/Tumbling	9-16 yrs.	1 hour	1 costume	2 dances
Essential Combo: Ballet/Lyrical	9-12 yrs.	1 hour	1 costume	2 dances